

# Racing Queensland Limited

## SULKY FUND POLICY (HARNESS CODE)

### **Date Policy was Made**

This policy was made on 1 July 2010.

### **Commencement Date**

This policy comes into effect on 1 July 2010.

### **Purpose**

The sulky fund is to assist with costs associated with the repair and replacement of damaged sulkies in the course of racing across all racing tracks in Queensland. The sulky fund is administered and coordinated by Racing Queensland Limited (Racing Queensland).

The sulky fund comprises a number of suppliers who provide the repairs and maintenance, which costs are then funded by Racing Queensland.

### **Application**

This policy applies to the harness code of racing.

### **Procedures**

#### **a) Claim forms**

All claims will be reviewed by a designated Racing Queensland employee prior to the commencement of work by the service provider. Signed purchase orders to be provided by Racing Queensland employee to service provider detailing approved expenditure in line with price lists obtained by the company

Before repairs are commenced on a damaged sulky, the nominated repairer (Rocket Harness Co. or Garrard's) must be in receipt of a fully completed claim form.

#### **b) Minor claims**

The repairer is to advise Racing Queensland of all occasions where repairs are less than \$300 in total and therefore there is no claim applicable.

#### **c) Payment of excess**

The claimant must pay the increased excess of \$300 to the repairer before the repairer can release the repaired sulky. The repairer must show this payment on his invoices when they are forwarded to Racing Queensland.

#### **d) Loan sulkies**

It has been the practice to provide a loan sulky to claimants for **race use** only while their sulky is being repaired. This sulky is to be provided by the repairer wherever practicable.

### e) Write-offs

In cases where sulkies are old or in poor condition prior to sustaining accident damage, and it would cost more to repair the damage than to replace the sulky with one of similar age, a write-off value is to be recommended to the Finance and Business Manager of Racing Queensland. When a value is agreed, the claimant is to be advised by the repairer that they may purchase a replacement sulky, and an amount equivalent to the write-off value less the excess of \$300 will be reimbursed to the claimant on production of the receipt for purchase of a replacement sulky.

Payouts on sulkies, which are written off and are less than 12-months old, will be replaced 'new for old' upon presentation of receipt.

### f) Maximum Payout

With the exception of sulkies that are written off and which are less than 12-months old, maximum payout on any repairs is \$1500 (*\$1800 less \$300 excess*).

### g) Payment of invoices

Invoices forwarded to Racing Queensland are given to the Finance and Business Manger for approval. Only repairs to damage listed on the steward's damage report will be reimbursed (*i.e. it is not the Racing Queensland's intention to fund **improvements** to sulkies, but simply to repair the damage sustained in racing incidents*).

All invoices to have a line-by-line description of work completed and itemised costs before payment is forwarded

### Rules of Racing

No Rules of Racing are to be made for this policy.

### Review

Review date will be July 2012.

### REVISION HISTORY

Version	Date	Description
1.01	July 2010	Board adopted under exceptional circumstances
1.02	September 2010	Board confirmed this policy continued to have effect