

Administrative Release Application Form



Racing Queensland is committed to transparency and making information easily available by allowing access to documents through administrative access.

Please use this form if you are seeking access to information or documents that: are straight-forward and low risk; do not contain personal, sensitive, confidential or exempt information; do not require consultation with third parties; can be released quickly and informally.

Please complete and submit this Application Form to rti@racingqueensland.com.au.

Applicants Details

Name: _____

Phone: _____

Address: _____

Email: _____

Preferred format of release Email Mail (photocopying fees may apply)

Certification Identification attached: Yes No

Please attach the following with your application:

- If you are seeking access to your own personal information, certified identification so that we can confirm your identity.
- if you are seeking access to another persons information, a copy of a letter of consent AND certified identification from that person.

Details of the documents you seek access to

Please describe the documents you wish to access in as much detail as possible, including (where possible) the name/type of document, any relevant dates and the business unit where the document is located (if known).

Declaration

I declare that the information provided in this application is true and correct.

Name: _____ Signature: _____

Date: ____ / ____ / ____

