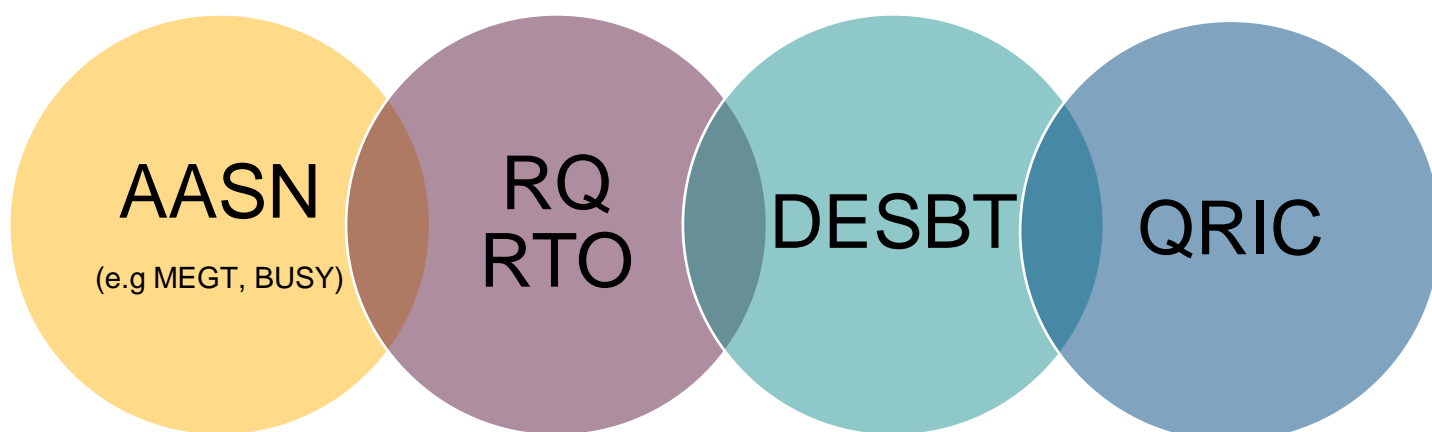


Who's Who in the Apprenticeship and Traineeship system

It is important to understand that there are multiple organisations/departments involved in the creation of a Traineeship/Apprenticeship, all operating as separate entities. Each organisation/departments is responsible for different work tasks which are undertaken at certain milestones throughout the Traineeship or Apprenticeship lifecycle. The organisations/departments are required to follow specific guidelines, policies, and procedures (both State and Federal) to ensure quality and consistency is applied for all Trainees & Apprentices.



Australian Apprenticeship Support Network Provider's (AASN) Contracted on behalf of the Federal Government to provide advice and support services to Employers, Apprentices and Trainees. They are responsible for conducting an induction, providing assistance with completing, lodging, and maintaining the training contract. AASN's also provide information and assistance with processing any Commonwealth and State Incentives

Racing Queensland (RQ) is a Registered Training Organisation (RTO)
Delivering qualifications from the Racing and Breeding Training Package. Predominately, RQ deliver these qualifications as traineeships and apprenticeships, available as school-based, part-time, and full-time. RQ holds DESBT delegations which provides RQ with the powers and functions to enable the administration of responsibilities under the Further Education and Training Act 2014 and Further Education and Training Regulation 2014 for Racing qualifications only.

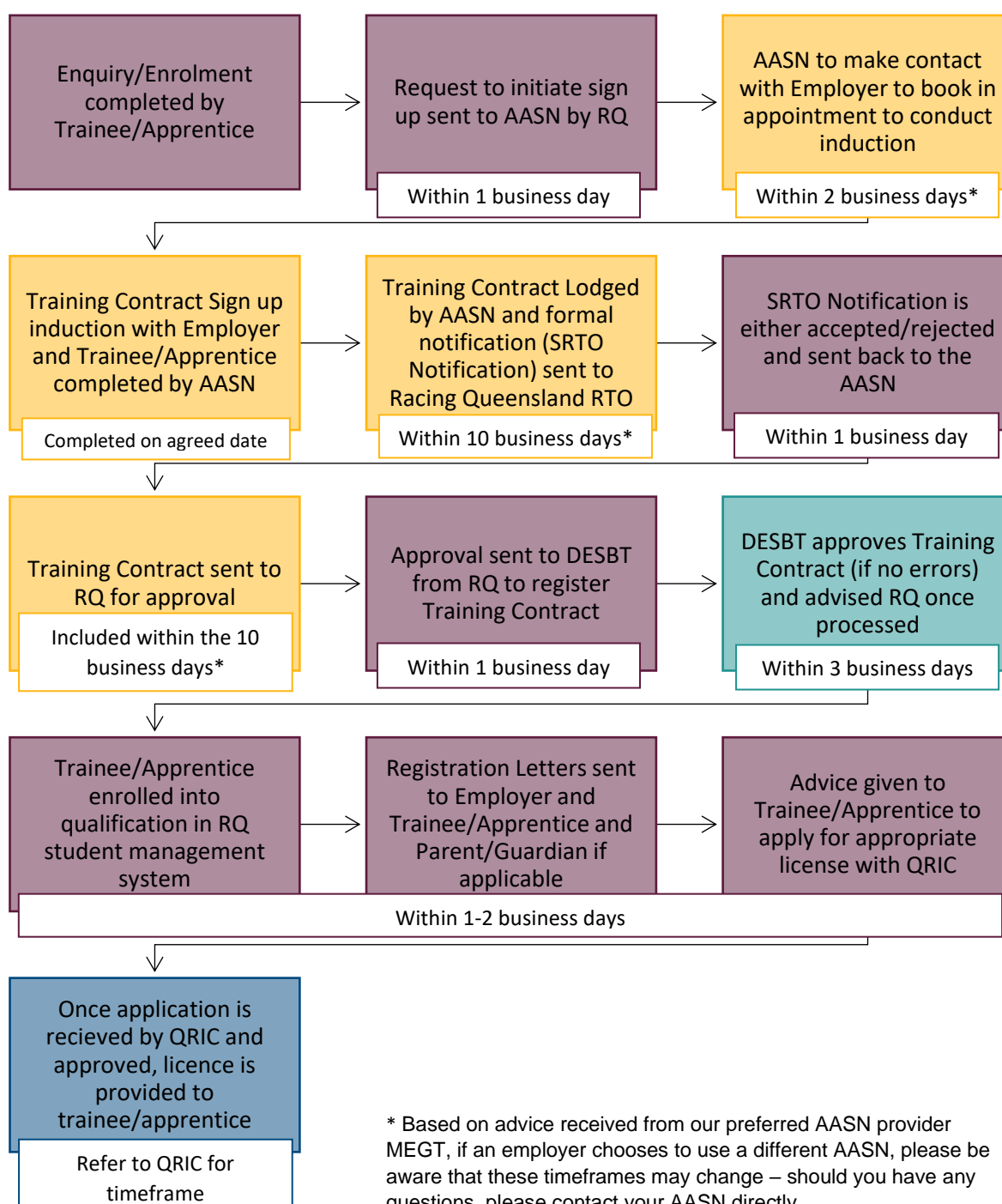
The Department of Employment, Small Business and Training (DESBT) Responsible for managing the apprenticeship and traineeship system in Queensland under the Further Education and Training Act 2014. DESBT has regional offices throughout the state to provide information and assistance on all aspects of Vocational Education and Training (VET). It assists all parties to meet their obligations during the apprenticeship/traineeship from registration to completion upon which they will issue a completion certificate.

The Queensland Racing Integrity Commission (QRIC) Is an independent statutory body which oversees the integrity and welfare standards of racing animals and racing industry participants in Queensland.

QRIC manages the licensing of animals and people for the purposes of racing, driving, training, and breeding.

Timeline of Traineeship/Apprenticeship Sign Up

Below outlines the basic timeline of events that are undertaken during a Traineeship/Apprenticeship sign up, from the enquiry stage through to issuance of the Trainee/Apprentices relevant licence. **Please note that these timeframes should be used as a general guide only as there are many factors which may affect the processing time of a Training Contract.**



* Based on advice received from our preferred AASN provider MEGT, if an employer chooses to use a different AASN, please be aware that these timeframes may change – should you have any questions, please contact your AASN directly.