



**RACING  
QUEENSLAND**

Racing Queensland Board (trading as Racing Queensland)

## **Model Country Racing Association Charter**

## 1. Date Charter was Made

This Charter was made on 1 June 2010.

## 2. Date this Charter Commences

This Charter commences on 1 July 2010.

## 3. Amendment

This Charter was amended on 3 February 2017.

## 4. Establishment of the Country Racing Association

The Association is established to undertake the functions described in this charter.

## 5. Name

The name of the Association is [                      ].

## 6. Composition of the Association

- (a) The Association represents non-UBET thoroughbred clubs (as defined in section 12(4) of the *Racing Act 2002* (Qld)) within the geographical boundaries identified in Annexure A. The geographical boundaries may be varied from time to time by Racing Queensland (**RQ**) after consultation with the Country Racing Panel (the **Panel**).
- (b) The Association shall comprise:
  - i. a representative nominated by each registered Queensland Non TAB thoroughbred race club located within the geographical boundaries of the Association;
  - ii. a representative nominated by the Association from each of the following groups:
    - A. trainer;
    - B. jockey;
    - C. bookmaker; and
    - D. owner.
- (c) For the purpose of this charter, the definition of a "Non TAB thoroughbred race club" is a club that conducts a minimum of 50% of its race meetings as Non TAB events.
- (d) To be eligible to be a Member of the Association, a nominated person must reside within the Association's geographical boundaries.
- (e) A Member may resign from the Association by providing a signed written notice to the Chairperson of the Association.
- (f) A person is ineligible to be a Member of the Association if the person:
  - i. is affected by bankruptcy action;
  - ii. has a disqualifying conviction (as that term is defined in the *Racing Act 2002* (Qld));
  - iii. is subject to an exclusion action under any control body's rules of racing; or
  - iv. is disqualified from managing corporations, under the *Corporations Act 2001*(Cth), part 2D.6

- (g) A Member of the Association must promptly notify the Chairperson of the Association in writing if at any time the Member is "ineligible" pursuant to section 6(f).

## **7. Functions of the Association**

The functions of the Association are to:

- (a) provide advice to the Panel and RQ on matters related to Non TAB country racing in Queensland and any other matter presented to the Association for its consideration;
- (b) assist in the development of strategies designed to foster and develop Country Racing; and
- (c) review and provide feedback on proposals intended to be introduced by RQ management which are presented to the Association for its consideration.

## **8. Chairperson of the Association:**

- (a) The Association must hold a general meeting every 2 years (at a minimum) to elect a Chairperson to represent the Association.
- (b) The Chairperson must be elected for a two (2) year term with the election to be conducted by, and the term to commence from, the 1<sup>st</sup> July of any given year.
- (c) The Chairperson of the Association is eligible to claim up to \$1,000 per calendar year for the costs associated with performing the Chairperson function. This allowance will be paid in accordance with RQ policy.

## **9. Secretary of the Association**

- (a) The Association must hold a general meeting every 2 years (at a minimum) to elect a Secretary to represent the Association.
- (b) The Secretary must be elected for a two (2) year term with the election to be conducted by, and the term to commence from, the 1<sup>st</sup> July of any given year.
- (c) The Secretary of the Association is eligible to claim up to \$1,000 per calendar year for the costs associated with performing the Secretarial function. This allowance will be paid in accordance with RQ policy.

## **10. Presiding at Meetings**

- (a) The Chairperson of the Association must preside at all meetings of the Association.
- (b) If the Chairperson of the Association is absent from a meeting of the Association or the office is vacant, a Member nominated by the Members present at the meeting must preside.

## **11. Times and Places of Meetings**

- (a) The Association must meet at least once per calendar year at a location nominated by the Chairperson of the Association in the State of Queensland.
- (b) Additional meetings may be conducted at the discretion of the Chairperson of the Association.

## **12. Agendas**

Issues that will form the agenda of each meeting of the Association will be prepared by the Secretary of the Association and distributed to each Member of the Association a reasonable time before the meeting.

## **13. Quorum**

A quorum for the Association is the number equal to one-third of the number of its Members or, if one-third is not a whole number, the next highest whole number.

## **14. Attendance by Proxy**

A Member of the Association is, with the prior approval of the Chairperson of the Association, entitled to attend a meeting by proxy.

## **15. Conduct of Meetings**

- (a) Any question, which meets the guidelines for consideration at a meeting of the Association, is decided by a majority of the votes of the Members present.
- (b) Each Member present at a meeting has a vote on each question to be decided and, if the votes are equal, the Member presiding also has a casting vote.
- (c) A Member present at a meeting who abstains from voting is taken to have voted for the negative.
- (d) If RQ requests the Association to provide a recommendation on a certain matter, and if the Members of the Association are unable to reach a unanimous view on the matter, the Secretary of the Association will note the views of each Member.
- (e) The Association may hold meetings, or allow Members to take part in its meetings, by using any technology that reasonably allows Members to hear and take part in discussions as they happen.
- (f) A Member who takes part in a meeting under subsection 14(e) is taken to be present at the meeting.
- (g) A resolution is validly made by the Association, even if it is not passed at a meeting, if:
  - i. notice of the resolution is given under procedures approved by the Association; and
  - ii. at least 50% plus one (1) of the Members of the Association give written agreement to the resolution.

## **16. Conflict of Interest**

Any Member of the Association who has an interest that will be affected by a recommendation, proposal or decision made, or proposed to be made, by the Association shall disclose their interest to the Association.

## **17. Minutes**

- (a) The Secretary of the Association must keep:

- i. minutes of meetings of the Association; and
  - ii. a record of recommendations, feedback, proposals and resolutions made by the Association at each meeting.
- (b) The minutes of the proceedings of every meeting shall be entered in the minute book of the Association.
- (c) The minutes shall be an account of the business of the meeting and must contain such detail as is necessary to record the essential elements of the meeting including:
- i. the nature of the meeting;
  - ii. the date, time and place of the meeting;
  - iii. the names of those present at the meeting;
  - iv. the wording of all motions and amendments that are proposed;
  - v. the names of the movers and seconders of all motions and amendments;
  - vi. whether proposals are carried or rejected; and
  - vii. if requested by a Member, the numbers voting for and against the motion or amendment.
- (d) A copy of the minutes of each meeting of the Association must be provided to the RQ Board within one month of the meeting.

## **18. Charter Review**

RQ must review this charter and update it as needed to respond to new needs and any changes in regulatory or other requirements.

## **Annexure A**

# CLUB LOCATIONS NON TAB CLUBS THOROUGHBREDS



**RACING  
QUEENSLAND**

**LEGEND  
Districts**

- 1 South East Queensland
- 2 Eastern Downs
- 3 Downs
- 4 Capricornia
- 5 Central West
- 6 Leichhardt
- 7 North West Queensland
- 8 Far North Queensland

